



P R O C U R E M E N T

Report to: STAR Joint Committee
Date: 6th November 2018
Report for: Discussion
Report of: Assistant Director, STAR Procurement

Report Title

5-STAR Performance Report (2018-19 Q1)

Summary

The purpose of this report is to inform the STAR Joint Committee of STAR Procurement’s performance against its KPIs (5-STAR) and MIs (Procurement Worth) for the period 2018-19 Quarter 1

Recommendations

The recommendation of this report is that the Joint Committee notes the content and discusses performance for this Quarter

Contact person for access to background papers and further information:

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Background

Financial Impact:	None
Legal Impact:	None
Human Resources Impact:	None
Asset Management Impact:	None
E-Government Impact:	None
Risk Management Impact:	None
Health and Safety Impact:	None

Consultation

No public consultation required

Reasons for Recommendation(s)

STAR Procurement reports against a series of annually set KPIs, termed 5-STAR Measures. The Joint Committee is responsible for approving these KPIs.

1. 5-STAR KPI Summary: 2018-19 Q1

5 STAR KPI's	Measure	Q1	Q2	Q3	Q4	Target
Commercial	1. Ratified Savings	£4,132,556.00				£4.8M
	2. Income Received	£134,341				£150K
Communities	3. Average Social Value weighting in procurement activity above £25k	10%				15%
	4. Percentage of contracts let resulting in measurable social value from procurement reported in KPI 3	25%				60%
Compliance	5. Number of legal challenges	0				0

2. Procurement Worth MI Summary: 2018-19 Q1

5 STAR Procurement Worth	Measure	Q1	Q2	Q3	Q4
Commercial	1. Non Ratified Savings	£18,486			
	2. Procurement Activity (Contracts started)	128			
Communities	1. Employment opportunities and Apprenticeship and Training Opportunities	Employment 18 (worth circa £225,000) Apprentice/Training 44 (worth circa £299,200)			
	1. Number of SLA's	14 including SSK, GMCA, Schools, Heritage Trust, North West Libraries			
Collaboration	2. Integration	Agreement moving forwards with Trafford CCG, Ongoing discussions with Tameside CCG			
	3. Number of collaborative contracts let and categorised	37.50%			
	4. Number of STAR council employees registered on the STAR website	923			
Compliance	1. Number of Exemptions and Modifications split by service area	See appendix 1			
	2. Stakeholder Training	34 hours			
	3. CPD STAR Team	53 hours General Data Protection Regulation (GDPR), Modern slavery, Care Act 2014, Assertiveness training, Transition into management			
Champions	1. Good news from the month about where we are 'championing STAR'	See appendix 1			
	2. Online reach website (views)	10,403			
	3. Online reach Twitter (Impressions)	40,200			

3. Recommendations

3.1 It is recommended that the Joint Committee notes the content and discusses performance for this Quarter

Appendix 1

KPI and MI Data

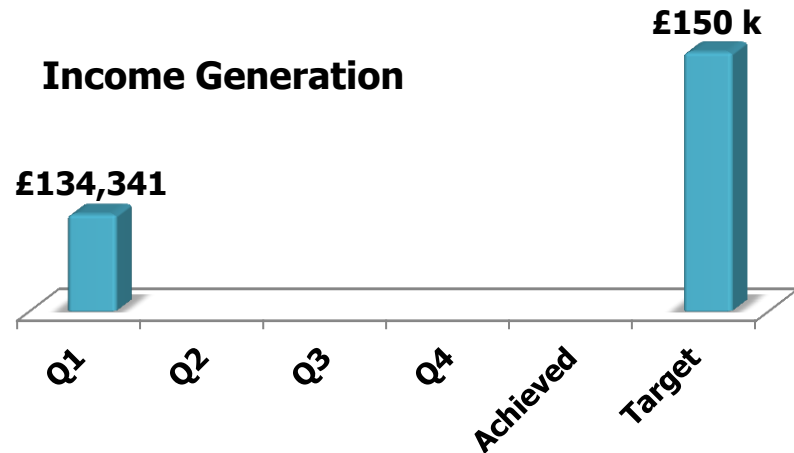
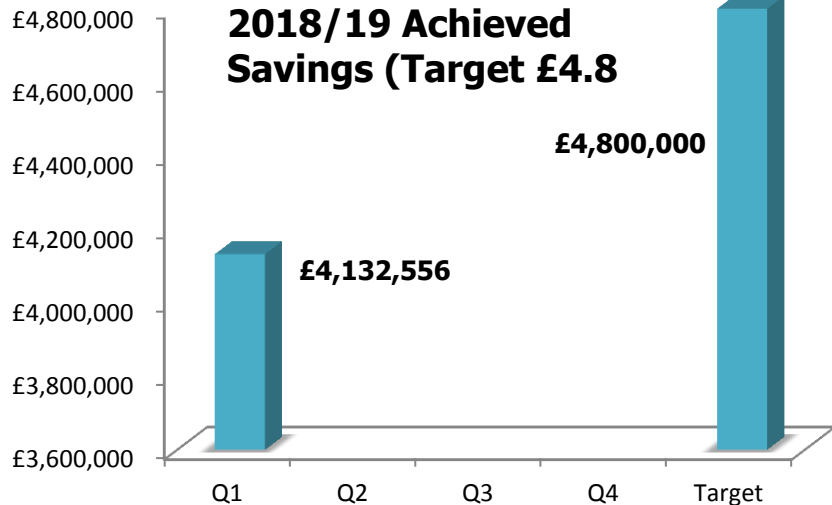
Commercial

1. Ratified savings

Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved	2018-19 Target
£4,132,556				£4.8M

2. Income Received

Q1 Received	Q2 Received	Q3 Received	Q4 Received	2018-19 Target
£134,341				£150K



Communities

Social Value	Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved	2018-19 Target
3. Average Social Value weighting in procurement activity above £25k	10%				15%
4. Percentage of contracts let resulting in measurable social value from procurement reported in KPI 3	25%				60%

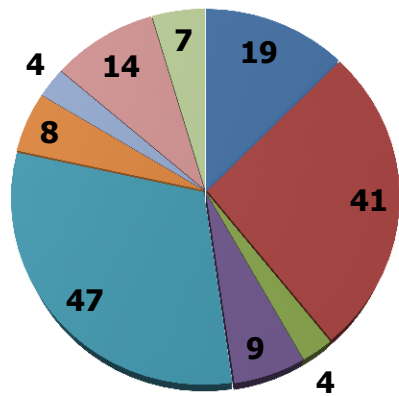
5 STAR Procurement Worth Report Q1

Commercial

1. Non Ratified Savings £18, 486

2. Procurement Activity

	Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved
No of contracts started	153			



- External call off
- Exemption
- Local services
- External and internal mini competition
- Over OJEU and OJEU tenders (including light touch and open tender)
- Procured by other
- Quote
- RBS - Low - Quick Quote/Simple RFQ
- Tender

5 STAR Procurement Worth Report Q1

Communities

1. Employment & Training	Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved
No of employment opportunities	17 (worth circa £212,500)			
No of apprenticeships/training opportunities	44 (worth circa £299,200)			

5 STAR Procurement Worth Report Q1

Collaboration

3. Number of collaborative contracts let and categorised

Category	Total Awarded in Period	of which ... STR Collaboration	of which ... AGMA/GMCA Collaboration	Of which ... External Partner Collaboration	Total Collaborative	Percentage of Total Awarded
People	44	0	19	2	21	48%
Place	33	3	0	1	10	30%
Professional	27	1	6	0	8	30%
Totals	104	4	25	3	39	37.5%

5 STAR Procurement Worth Report Q1

Compliance

1. Number of Exemptions and Modifications Split by service area

Q1	Adults	Childrens	Public Health	Property Services	Highways Services	ICT	Consultancy	HR&Audit	Other	Totals
Exemptions	3	3	2	1	1	6	2	4	3	25
Modifications	1	4	0	0	0	0	1	2	1	9
Totals	4	7	2	1	1	6	3	6	4	34

5 STAR Procurement Worth Report Q1

Compliance

2. Stakeholder Training

Training/ Engagement Events	Q1	Q2	Q3	Q4
No. Events	14			
No. Attendees	263			

Stockport Local Investment Budget Holder Sessions -

Excellent feedback provided which will help shape further stakeholder engagement sessions

Social Value Workshops – comments from feedback forms included ‘Practical exercises were useful to develop on the social value theory’ and ‘The scenarios were very relevant to my area of work’

Rochdale Local Investment Budget Holder Sessions -

The subject matter was well received. It generated discussions between budget holders and STAR following the presentation. Some stakeholders wanted to know more on how the programme would apply to the Public Health and Social Care areas, as well as VCSEs

5 STAR Procurement Worth Report Q1

Champions

1. Good news from Q1

- Positive feedback received regarding the help received from a procurement officer in the team from Rochdale Clinical Commissioning Group.
- Liam Gilmore the apprentice within the Business Improvement Team completed an NVQ in Business Administration receiving excellent feedback from the assessor, he also received one of the 'Celebrating Success' awards which Trafford Council use to recognise outstanding staff achievements. Finally Liam also volunteered at the 'Trafford Live' event on 8 July and was praised by the coordinator for his helpfulness, attitude and hard work which helped to make the day a big success.
- STAR attended the Go Public Procurement Awards, the Greater Manchester Learning Disability Flexible Purchasing System was a finalist for an Innovation Award. STAR were also finalists for team of the year and procurement initiative of the year.